

## Action taken report of the Institution on feedback report

The institution has collected and analysed feedback from students, teachers and alumni/alumnae. The analyses reveal some issues to be addressed further for improvement of the institution. Actions have been taken with respect to many such issues. Those are listed below:

	Feedback	Action taken
Students	Use of smart classroom needs to be increased.	Providing smart classroom facility in most of the departments has been discussed in IQAC meeting and draft proposal is being prepared to inform higher authority for implementation. However, some portable projectors have been purchased to tackle the situation partially.
	Computer laboratory is required to be expanded and developed further.	25 new computers have been purchased, most of which will be used for academic purpose.
	More training programmes on skill development are required.	Many Add-on courses to enhance job oriented skill were introduced in the last academic year. However, there are many skill enhancement courses in the NEP curriculum which reduces the requirement of more training programmes in addition.
	Students have also demanded for question bank and collection of e-books on college website.	The college website has been upgraded to new .ac.in domain and the process of uploading of question bank and e-books is in progress.
	Improvement in library facility is necessary.	Due to staff shortage in the Central library, individual departments have prepared an upgradation by requisitioning necessary books from the Central library to respective departmental seminar library to meet the students' requirement.
	Clean toilet facility must be provided	Casual workers have been hired to carry out the cleaning process on a regular basis.
	College office is required to be more cooperative with students	College authority has informed the problem of sheer shortage of non-teaching staff to the higher authority several times.
	Absence of an auditorium in this heritage college is regretted. It is suggested that immediate action needs to be taken.	Proposal for construction of a seminar hall from RUSA fund has been communicated with PWD and the actual construction is likely to start shortly.
Teachers	Improvement in computer laboratory facility and internet facility is urgently needed.	A fully functional computer centre has been set up for student use. Internet facilities to individual departments were temporarily disrupted due to natural hazards. However, for providing uninterrupted internet facilities in future, a fully protected underground internet network connectivity will be installed shortly.
	Immediate increase in all categories of non-teaching staff is absolutely necessary for keeping basic teaching learning and administrative facilities properly functional.	College authority has informed the problem of sheer shortage of non-teaching staff to the higher authority several times.

	Purchase of books in some departments is required for effective implementation of curriculum.	The issue has been informed to the appropriate authority for disbursement of book grant.
Alumni /Alumnae	College campus should be cleaned.	College authority has informed the problem of sheer shortage of Group D cleaning staff to the higher authority several times. However, to tackle the situation the institution has made a local arrangement involving private contract labourer.
	The inadequacy in infrastructural facilities need to be addressed immediately	Laboratory facilities have depreciated to some extent as it remained in unused condition for a long time during the COVID time. However, the institution has started to address this problem and there is a focus on purchase of new laboratory equipment, computers. Furniture will be purchased very soon. Over and above, Girls' Hostel of the college will be functional very shortly after fulfilling some infrastructural requirement.